

RECRUIT CLASS #38 Merit Status Timeline

Item	Date	Who Does
Employee Recieves IPPA Plan	2/8/2014	Sta. Captain
IPPA Midway Progress Discussion w/ Employee	5/4/2014	Sta. Captain
PSTA EMS/FIRE Skills Testing	5/29/14-6/4/14	RTO
Final Written & IPE Test	6/5/14-6/7/14	RTO
Make-up and Remedial Testing including IPE	6/9/14-6/11/14	RTO
Test results to Ops	06/11/14	RTO
Notify Admin Services of recruits who are likely to be extended	06/25/14	Battalion Chief
IPPA's can be issued starting:	06/29/14	Sta. Captain
<i>IPPA's must be written, reviewed, issued, signed, and back to Battalion Chief</i>	<i>7/5/2014</i>	<i>Sta. Captain</i>
Permanency or extension memos attached to IPPA's due to DOC -	07/12/14	Battalion Chief
All 47 IPPAs and memo's due to Operations	07/18/14	DOC
Complete packet due to Admin. Services	07/22/14	Ops Chief Office
Anniversary Date	07/29/14	